



2015 MASSbuys EXPO - Pre-Registration Form

Save the Date: April 29th and April 30th

Don't be left on the waitlist! Reserve prime booth space for 2015!

Company Name:

Statewide Contract(s) #:

Booth Manager Name:

Email Address:

Street Address:

City:

St:

Zip:

Phone:

Please check *all* that apply:

SDO-Certified ☐

Women Owned (WBE) ☐

Minority Owned (MBE) ☐

Environmentally Preferable Products (EPP) ☐

Small Business Purchasing Program (SBPP) ☐

Disadvantage Business Enterprise (DBE) ☐

- ✓ **MASSbuys 2015 Booth Purchase: Single _____ (If more than one, please specify how many) _____**
- ✓ **MASSbuys 2015 Sponsorship Package (TBD) – sponsors received booths in a prime location _____**
- ✓ **Booth Specifications:** Exhibitor booths are sized 10'x10' and 10'8', which include: 8' back drape, 3' high side drapes; carpet; 6' draped table; two folding chairs; wastebasket; and Exhibitor ID sign. Each table top package includes: carpet; 6' draped table; two folding chairs; and Exhibitor ID sign. All Booth Reservations include two Booth Staff Name Badges.
- ✓ **Special Accommodations at MASSbuys 2015:** It is important to the Operational Services Division that you enjoy this event. If due to a physical challenge, you have any special needs or requirements, please let us know and we will do our best to accommodate you.

Booth Rate includes **Booth Specifications** identified above. Additional services and name badges are the responsibility of the exhibitor.

Print Name:

Signature:

Please return the completed MASSbuys 2015 Pre-Registration Form via:

1. Email to: massbuysadmin@state.ma.us
2. Fax to: 617-263-1081
3. Mail to: MASSbuys 2015, Operational Services Division, One Ashburton Place, Suite 1017, Boston, MA 02108